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**NOT TO BE DISTRIBUTED TO GENERAL PUBLIC
NEXT 6 PAGES ARE CONFIDENTIAL**

Efficient Mediator Selection Initiated by a Telephone Call!



ADR SERVICES INTERNATIONAL, INC.

(ADRSI)

MEDIATOR/ARBITRATOR DIRECTORY SERVICE Computerized Database of MEDIATOR/ARBITRATOR ATTORNEYS

*ADRSI ends the time wasted searching through books or resume files
for a Mediator/Arbitrators*

ADRSI is a computerized Mediator/Arbitrator directory service designed to speed the process of Mediator/Arbitrator selection while adding quality and service to the selection process. Mediators/Arbitrators may be selected by education, experience, area of specialization, city or state. **ADRSI** can provide the Mediator/Arbitrator with qualifications you specify in a matter of minutes. Up to five vitaes/resumes based on requested criteria will be provided to the requesting court and/or to the parties for their selection. After a Mediator/Arbitrator has been selected, **ADRSI** will schedule the mediation/arbitration and handle all billing. We have over Hundreds of Mediators/Arbitrators Worldwide in our database. Mediators/Arbitrators may be viewed/selected on our web site <http://www.adrmediator.com>

Mediators/Arbitrator are responsible for providing the mediation/Arbitration locations.



Services International, Inc.

**An Alternative Dispute Resolution Company
Providing Mediator & Arbitrator Directory Services**

5718 Westheimer, Suite 1430

Houston, Texas 77057

(713) 977-2363

FAX (713) 952-4724

(800) 546-ADRS Outside of Houston

Email: ADRSI@email.msn.com

Our selection service is free. Our fees are based on a percentage of fees collected for the Mediator. We make no representation as to the Mediator or mediation result.

ADRSERVICESINTERNATIONAL, INC.

*An Alternative Dispute Resolution Company
Providing Mediator & Arbitrator Directory Service*

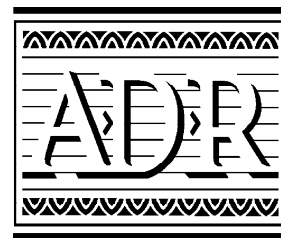
5718 Westheimer, Suite 1430

Houston, Texas 77057

(713) 977-2363

FAX (713) 952-4724

(800) 546-ADRS Outside of Houston



Mediator/Arbitrator Selection Process

What to do when:

You are contacted by a Mediator/Arbitrator to be placed in your registry.

Give them one copy of ADR's Flyer and Mediator input sheet (pages 6-7), or have them call ADR Services International, Inc. at 977-2363 in Houston, 1-800-546-ADRS outside of Houston.

You need to find a Mediator/Arbitrator:

Fill out the ADR Case Transmittal Form and FAX to 1-713-952-4724. Once ADR has received the form, we will begin our process of locating a Mediator/Arbitrator. ADR will respond immediately upon finding a Mediator/Arbitrator that meets your qualifications and specific criteria.

You want to identify frequently requested Mediators.

Assign your unique identifier and call ADR with the information or FAX to our office. Each time you want this specific Mediator/Arbitrator, you only need to use your identifier number.



CASE TRANSMITTAL FORM INSTRUCTIONS

FAX TO (713) 952-4724

Services International, Inc.
An Alternative Dispute Resolution Company
Providing Mediator & Arbitrator Directory Services
5718 Westheimer, Suite 1430
Houston, Texas 77057
(713) 977-2363
FAX (713) 952-4724

Mediation/Arbitration Request Instruction and forms

ADRSI is a computerized Mediator/Arbitrator directory service designed to speed the process of Mediator/Arbitrator selection while adding quality and service to your selection process. This form is designed to help you make your Mediator selection in the most efficient manner and each of the fields is described below.

To select a Mediator: Fill out ADRSI's Case Transmittal Form, either fax the form to our office at 713-952-4724 or call our office at 713-977-2363 in Houston or 1-800-546-ADRS outside of Houston, with the information. Once we have received the information ADRSI will immediately search our database for the Mediators/Arbitrators who fit your criteria. ADRSI will then fax up to five (5) resumes at a time. When a Mediator has been selected ADRSI will schedule the Mediation/Arbitration. Mediator/Arbitrator selection may be completed within a couple of hours. ADRSI can also, when necessary, provide a Mediator/Arbitrator immediately.

- 1. Plaintiff Information:** Please provide all information regarding the Plaintiff, the Attorney's name, address, phone, and fax numbers.
- 2. Other Defense Information:** This field should provide other information regarding the Defense, such as insurance counsel's name, address, phone and fax numbers.
- 3. General Information:** Other information regarding the case, Mediator/Arbitrator criteria, etc.
- 4. Mediator Criteria Specific Request:** This area is designed for a specific Mediator/Arbitrator preferred on a repeat basis. If a specific Mediator/Arbitrator is requested, please indicate name, phone number, and your identifier number.

Example of code: 369SMI001

First three digits: (369) represent the Court

Second three digits: represent first 3 digits of Mediator Last Name Like Smith, John

Third three digits: represent incremental numbers if you have more than one Smith in file such as, JOHN SMITH Would be 369SMI001

However SALLY SMITH Would be 369SMI002

- 5. ADRSI information for final selection:** For ADRSI use only.
- 6. Defense Information:** Please provide all information regarding Defense Attorney.

Case Transmittal Instruction Sheet



CASE TRANSMITTAL FORM

FAX TO (713) 952-4724

Services International, Inc.
An Alternative Dispute Resolution Company
Providing Mediator & Arbitrator Directory Services
6420 Richmond Avenue, Suite 675
Houston, Texas 77057
(713) 977-2363
FAX (713) 952-4724

Requested Mediator: _____
Phone & Fax #'s: _____
Your Identifier No. _____

1

PLAINTIFF INFORMATION

If additional parties please attach separate sheet with same information

Plaintiff Name: _____
Plaintiff Atty: _____
Address: _____
Phone: _____
Fax: _____

Date: _____
Referring Party: _____
Phone & Fax #'s: _____
ADR No: _____
(We supply This Number)

VS.

2

DEFENSE INFORMATION

If additional parties please attach separate sheet with same information

Defense Attorney _____
Firm _____
Address _____
Phone _____
Fax #'s _____

Defendant Name _____
Adjuster _____
Claim No. _____
Address _____
Phone: _____
Fax #'s _____

3

Brief description of claim and/or issues: _____

Mediation

Last demand: \$ _____ Last Offer: \$ _____ Is case in litigation? () yes () no Has other side agreed to mediate () yes () no

Arbitration

High: \$ _____ Low: \$ _____ Is case in litigation? () yes () no Has other side agreed to arbitrate? () yes () no

What information do you need from the other party?

_____ Medicals _____ Pleadings _____ Discovery _____ Other (please specify) _____

Additional Mediator skills or specialization requested: _____

Additional parties to be contacted and their role, including address, telephone and fax numbers: _____

CASE TRANSMITTAL FORM

FAX TO



Services International, Inc.

*An Alternative Dispute Resolution Company
Providing Mediator & Arbitrator Directory Services*

5718 Westheimer, Suite 1430

Houston, Texas 77057

(713) 977-2363

FAX (713) 787-5078

Requested Mediator/Arbitrator: _____

Phone & Fax #'s: _____

Your Identifier No. _____

Case No. _____

PLAINTIFF INFORMATION

If additional parties please attach separate sheet with same information

Plaintiff Name: _____

Plaintiff Atty: _____

Address: _____

Phone: _____

Fax: _____

Date: _____

Referring Party: _____

Phone & Fax #'s: _____

ADR No: _____

(We supply This Number)

VS.

DEFENSE INFORMATION

If additional parties please attach separate sheet with same information

Defense Attorney _____

Firm _____

Address _____

Phone _____

Fax #'s _____

Defendant Name _____

Adjuster _____

Claim No. _____

Address _____

Phone: _____

Fax #'s _____

Brief description of claim and/or issues: _____

Mediation

Last demand:\$ _____ Last Offer: \$ _____ Is case in litigation? () yes () no Has other side agreed to mediate () yes () no

Arbitration

High: \$ _____ Low: \$ _____ Is case in litigation? () yes () no Has other side agreed to arbitrate? () yes () no

What information do you need from the other party?

_____ Medicals _____ Pleadings _____ Discovery _____ Other (please specify) _____

Additional Mediator skills or specialization requested: _____

Additional parties to be contacted and their role, including address, telephone and fax numbers: _____

Mediators Needed!

One of the fastest growing areas of Law!



ADR SERVICES
INTERNATIONAL, INC.

MEDIATOR/ARBITRATOR
DIRECTORY
OF ATTORNEYS
Database for
Mediator/Arbitrator Selection

ADRSI, a computerized Mediator/Arbitrator directory service, is designed to speed the process of Mediator/Arbitrator selection while adding quality and service to the selection process. Mediators/Arbitrators may be selected by education, experience, area of specialization, city, or state. **ADRSI** helps courts, law firms, agencies, companies, and organizations in the selection process, scheduling, and billing. We provide curriculum vitae of five Mediators/Arbitrators at a time, based on specific criteria, in a matter of minutes.

Fill out the application either on the web at www.adrmediator.com or from this packet and mail it along with your curriculum vitae to us today. It is easier than sending your resume to all the courts just list yourself once then your resume will be available to all Judges, Attorneys, or anyone needing a mediator. **PLUS its FREE no listing fee to list yourself.**



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Mediator/Arbitrator Application

A.D.R. Services International, Inc.
5718 Westheimer, Suite 1430
Houston, Texas 77057
(713) 977-2363

This form is used to input our computer system and will be used to access your resume and information for the selection of mediators. If selected, ADRSI, Inc. will contact you to schedule the location and time of the mediation.

Attorney? Yes No **Bar Card No.** _____ **State** _____
Social Security Number: _____-_____-____ **Status Type:** **Att/Non** **Region** _____
Driver's Licence Number: _____ **State:** _____ **Date of Birth:** _____
Last Name: _____ **First Name:** _____
Middle Name _____ **Name of Spouse** _____
Business _____ **Home** _____
Address 1 _____ **Address 2** _____
City _____ **State** _____ **Zip** _____ **City** _____ **State** _____ **Zip** _____
Hourly Rate: _____
Daytime Phone (_____) _____ **Home Phone** (_____) _____
Pager Number (_____) _____ **FAX Number** (_____) _____
Circle appropriate category: Attorney/Mediator or Professional Mediator Available _____

Primary Job Code: A/MEDIATOR/ARBITRATOR **Last Asmt:** _____

Areas of specialty or legal expertise: _____

Training/Education, Certifications, and Specialized Licensing:

I understand that I will make myself available when possible for ADRSI scheduled mediations/Arbitrator. Once I commit to a date for a mediation, in the event that I must cancel the mediation/arbitration, I understand that if costs are incurred, I shall be liable to reimburse all fees and expenses and indemnify ADRSI. I also understand that ADRSI, will bill the parties to the mediation and remit my fee directly to me within 10 days from the date of receipt of the parties payment with applicable ADRSI fees deducted which will be itemized. I understand that no taxes will be deducted and that I am fully responsible for all Federal, State and Local taxes that may be applicable, because my work is considered contract labor pursuant to the Internal Revenue Code. In the unlikely event of nonpayment by the parties to the mediation, I understand that I may not receive compensation until such time that the parties have paid for the mediation/arbitration services. This is not an exclusive contract. You may reject any mediation/arbitration without effecting your listing in our database.

Signature **Date**

Return to: A.D.R. Services International, Inc., 5718 Westheimer, Suite 1430, Houston, Tx. 77057/FAX (713) 952-4724